


LABOUR OFFICE REGISTRATIONS

TO REGISTER AS UNEMPLOYED

YOU WILL NEED: Email address, complete address (incl. postal code) and tel. number. These details, are mandatory, without them you cannot proceed.

Once you are ready, follow the following steps:

Step 1

- Go to www.pescps.dl.mlsi.gov.cy,
- Select English by press the button  on the left-side menu if you want the English version, and Google-translate it to your own language if needed.
- In **Job Seeker Services** box, select “**Register and Create application**” to enter the form.
- Complete the application, lines with yellow colour are mandatory. Out of the four options, *only enter your Alien Reg. Number (ARC)*.
- If you are an asylum seeker, be aware that part-time or trainee options in employment type are not viable options for you.
- You will be asked to create your own password
- A Registration Certificate will be created with your login details.

Step 2

CHOOSE FILE AND UPLOAD the file of the relevant documents (**ARC, confirmation letter, passport or ID, appeal, proof of employment termination, CV, graduation diplomas and driving licence**), in PDF format. \

If you have a **termination letter**, choose file and upload it at the relevant section.

Step 3

Labour Office will send you an email once you register and after few days you will receive another email to approve your registration with your final username and password.

TO RENEW YOUR APPLICATION

- Go to www.pescps.dl.mlsi.gov.cy
- Click on ‘Renew Your Job Application’ (Job seekers service box)
- Enter Username and Password from your email sent by Labour office.
- Click ‘Application renewal’
- Click ‘Renew’

Don't forget to renew your labour card on time!

Any problems, contact Labour Office at:

<p><u>NICOSIA</u> Nicosia District Labour Office Email: dlonic@dl.mlsi.gov.cy Asylum seekers: asylumnic@dl.mlsi.gov.cy</p>	<p><u>LARNAKA</u> Larnaka District Labour Office Email: dlolca@dl.mlsi.gov.cy Asylum seekers: asylumlca@dl.mlsi.gov.cy</p>
<p><u>LIMASSOL</u> Limassol District Labour Office Email: dlolim@dl.mlsi.gov.cy Asylum seekers: asylumlim@dl.mlsi.gov.cy</p>	<p><u>PARALIMNI</u> Paralimni Local Labour Office Email: dlopar@dl.mlsi.gov.cy</p>
<p><u>PAFOS</u> Pafos District Labour Office Email: dlopaphos@dl.mlsi.gov.cy Asylum seekers: asylumpaphos@dl.mlsi.gov.cy</p>	